

Kalamazoo Commons Apartment Rental Application

NOTICE: Applicants must be at least 18 years or older. Each adult must submit a separate application. There is a non-refundable application fee of \$25.00 for each application.

New Applicant Co-signer Add Tenant to Existing Unit

Size of Desired Unit _____ Move-in Date Desired _____

Lease Type: 12-month month-to-month How did you hear about us? _____

Number of Persons to Occupy Unit _____ Number of Pets to Occupy Unit ___ dog(s) cat(s)

Names of Other Occupants (including yourself):

Name

Relationship

Self

_____	_____
_____	_____
_____	_____

Personal Information

SOCIAL SECURITY NUMBER AND DATE OF BIRTH (DOB) ARE REQUIRED TO COMPLETE CREDIT/BACKGROUND CHECK

Name _____ Social Security Number *required _____ - _____ - _____

Phone _____ Driver's License Number _____ State _____

Email _____ DOB (MM/DD/YYYY) *required _____ / _____ / _____

Residency History

Current Address _____ Apt. # _____ City _____

State _____ Zip _____

Month & Year Moved In _____ Month & Year Moved Out _____

Reason for Leaving _____

*If Renting Complex's Name _____ Manager's Name _____

Phone # _____ Fax # _____

Previous Address _____ Apt. # _____ City _____

State _____ Zip _____

Month & Year Moved In _____ Month & Year Moved Out _____

Reason for Leaving _____

*If Renting Complex's Name _____ Manager's Name _____

Phone # _____ Fax # _____

Employment History

Current Employer _____

Dates Employed _____ Job Position _____

Supervisor _____ Supervisor's Phone # _____

Address _____ City _____ State _____ Zip _____

Salary \$ _____ Per _____

Previous Employer _____

Dates Employed _____ Job Position _____

Supervisor _____ Supervisor's Phone # _____

Address _____ City _____ State _____ Zip _____

Salary \$ _____ Per _____

Have you ever: Filed for Bankruptcy Been Evicted from Tenancy

Willfully or Intentionally Refused to Pay Rent When Due

If so, explain _____

Vehicle Information

Your Vehicle Make/Model _____ Year _____ License Plate# _____
 Is Your Vehicle Registered In Michigan _____ Yes _____ No (If No, What State?) _____
 Second Vehicle Make/Model _____ Year _____ License Plate# _____
 Is Your Vehicle Registered In Michigan _____ Yes _____ No (If No, What State?) _____

Emergency Contacts

Name/Address _____
 Phone _____ Relationship _____
 Name/Address _____
 Phone _____ Relationship _____

- I certify that the above information is correct and complete and hereby authorize you to do a credit check and make any inquiries you feel necessary to evaluate my tenancy and credit standing. I understand that giving incomplete or false information is grounds for rejection of this application. If any information supplied on this application is later found to be false, this is grounds for termination of tenancy.
- I recognize that as a part of the application processing procedure, RAMP 3, LLC, will perform a credit check. I also understand that the Kalamazoo Commons apartments will potentially contact current and/or previous landlords and employers as part of the application processing procedure.
- I understand that a **non-refundable \$25.00 application fee per applicant** will be retained to offset the agent's cost, time and effort in processing my application.
- I hereby agree to deposit a **\$500.00 holding fee** to be returned to me if this application is not accepted in a timely manner. Upon acceptance of this application, this deposit shall be retained and be applied as half of the security deposit fee.
- If the applicant is approved, applicants will have **48 hours** from the time of notification to make the holding fee deposit required (unless mitigating circumstances are presented). If applicants fail to timely take the steps required above, they will be deemed to have refused the unit and the next application for the unit will be processed.
- When so approved and accepted, I agree to execute a lease before access to the unit is given. I further understand that failure on my part to move-in on the assigned date or if I change my mind for any reason, constitutes the forfeiture of my holding fee held by the management to Kalamazoo Commons (RAMP 3, LLC).

SIGNATURE: _____ DATE: _____

FOR OFFICE USE ONLY

Date Application Received _____ Credit Check _____ Employment Verification _____
 Landlord Reference _____ Manager Approval _____ Accepted _____ Denied _____
 Reason for Denial _____
 Address Assigned _____ Rental Rate _____ Lease Term _____
 Move-in Date _____ Application Fee (\$25) Holding Fee (\$500) Security Deposit (\$500)

NOTES: _____

